
INSTRUCTIONS TO APPLICANTS FOR ADMISSION TO MASTER OF DENTAL SURGERY (MDS) RESIDENCY TRAINING PROGRAMMES

Please read the following completely and with care –

1. **On-Line Application**

Submit hard copies of application form comprises of the following –

- (a) Application form generated from the Graduate Admission System
- (b) Original transcript directly from University

Please note that application form must be duly signed.

2. **Application form (refer 1a) and Application Fees**

The application form must be completed in English; and the supporting documents (e.g. dental degree certificates), if not in English, must be accompanied by copies of certified English translations.

Application forms and all supporting documents should reach us before the closing date on **15 December 2017**. We regret that incomplete applications as well as application forms received after the closing date will not be considered. Please note that shortlisted applicants will be notified and they will also be required to attend in person an admissions interview/ sit for a practical test to be conducted in Feb/March.

3. **Transcripts (refer to 1b)**

An official transcript of academic records is required from each university attended. You are responsible for requesting your transcript from the university concerned. Please use the attached transcript request form for this purpose. If you have attended more than one university, you should make photocopies of the transcript request form as required.

Please complete the relevant section of the *Transcript Request Form* and forward it to the Registrar (or relevant person-in-charge) of the University from which you are requesting your transcript.

Graduates from the National University of Singapore can apply for their transcripts online at the Registrar's Office website at <http://www.nus.edu.sg/registrar/adminpolicy/transcripts.html>. For international graduates, if you wish to submit your transcript together with your application form, the official transcript must be enclosed in a **sealed** envelope with its flap bearing the security seal of the university and the signature of the Registrar or his representative.

Transcripts must be directly sent by the University to the Dental Graduate Studies, Faculty of Dentistry, NUS and all supporting documents must be certified copies.

4. **Academic Referee Report**

Recommendations from 3 academic referees who are dentists are required for each application. For overseas graduates, one of the academic referees must be from the Dean of the institute where the basic dental degree was conferred.

If you wish to submit your referee report together with your application form, each referee report must be enclosed in a **SEALED** envelope sent by the referee. Alternatively, the referees can send their reports DIRECTLY to the Dental Graduate Studies, Faculty of Dentistry, NUS.

5. TOEFL scores/IELTS result

Applicants can either:-

- (i) submit TOEFL/IELTS scoresheets certified by their universities with an original stamp; or
- (ii) request the Faculty of Dentistry Graduate Studies office to certify their scoresheets if they are in Singapore; or
- (iii) quote the Faculty of Dentistry's TOEFL institution code **9083** when requesting the ETS to send the TOEFL score sheets to the Faculty of Dentistry Graduate Studies, NUS.

6. Submission of Application

Please print and submit the completed on-line application form together with all the supporting documents (in English or translated to English) to:

**Officer in Charge (MDS Admissions),
Dental Graduate Studies,
Faculty of Dentistry,
National University of Singapore,
11 Lower Kent Ridge Road,
Singapore 119083**

PLEASE NOTE THAT ALL DOCUMENTS SUBMITTED WITH THIS APPLICATION WILL BE RETAINED BY THE DENTAL GRADUATE STUDIES, FACULTY OF DENTISTRY.

For further enquiries or clarifications, please contact:

Officer in Charge (MDS Admissions)
Tel: 65 – 6772 4965
Fax: 65 – 6779 6520
Email: denbox2@nus.edu.sg

IMPORTANT:

Details are correct at the time of printing and are subject to changes by the University without prior notice.

Please refer to the Faculty of Dentistry website at http://www.dentistry.nus.edu.sg/DGDS/dqds_index.html for latest updates.